



St Patrick's Comprehensive School

Advertisement AP II Vacancies (Permanent Vacancies)

Applications are invited from eligible teachers for the post of Assistant Principal APII (Permanent) in St Patrick's Comprehensive School

Number of Posts:
Permanent: 2

The Board of Management of St Patrick's Comprehensive School invites applications from eligible candidates for the above post(s).

The post will be filled in accordance with Circular Letter 0003/2018 and Information Note TC 0004/2024. Applicants should familiarise themselves with this Circular at <https://www.education.ie/en/Circulars-and-Forms/>

The appointee will become part of the Leadership and Management Team in the School.

The roles and responsibilities of the post will be based on the Leadership & Management needs and priorities of the school and will be commensurate with the level of the post.

Eligibility criteria:

Assistant Principal II:

- be fully registered with the Teaching Council under route 2 or under route 3 as per the accompanying clarification issued by DES in June 2018.
- have a minimum of 1 year's teaching service **recognised by DE for incremental credit purposes. [Where it is not obvious that the applicant has a minimum of 1 year's teaching service, then that teacher should provide a statement of service from the DE as evidence of incremental service]**

The post will be interviewed and marked in accordance with the criteria and marking scheme in circular letter 0003/2018.

Leading Learning and Teaching (25 marks)	Managing an Organisation (25 marks)
Leading School Development (25 marks)	Developing Leadership Capacity (25 marks)

- Appointment to the post of responsibility will be conditional on the teacher being available to carry out the roles and responsibilities assigned to the post.
- Selection Board and interviews shall be as outlined in DE Circular Letter 0003/2018.
- The Appeals procedure outlined in Circular Letter 0003/2018 applies.
- Candidates are referred to the following which are posted on the staff notice board:
 - the full list of identified Leadership and Management needs and priorities of the school.
 - The list of post holders, level of their post and summary of their roles and responsibilities.

Applications should be made on the official Post of Responsibility Application Form which is available from the school website or the Staff Team One Note or in hardcopy in the staffroom.


Closing date for receipt of completed applications is: Thursday 7th May at 2pm

Please ensure that there are 4 complete copies of your application in your submission.

Interviews are provisionally scheduled for: 15th May 2026

Candidates are advised that late applications cannot be accepted.

SIGNED:


Secretary, Board of Management

DATE: ^{20TH}~~23rd~~ April 2026
Date Posted on Staff Noticeboard